

CONSTITUTION OF THE CHRISTCHURCH MEDICAL RESEARCH SOCIETY

1. The name of the Society shall be the Christchurch Medical Research Society.
2. The objects of the Society shall be (a) to provide a forum where scientific research related to medicine can be presented and (b) to promote and encourage such research generally.
3. Membership of the Society shall be open to all persons engaged in or interested in Medical Research. Following Foundation, members shall be enrolled by personal application or by nomination to the Secretary. Final approval of membership shall be vested in the Committee.
4. Annual subscription shall be \$1.00 to cover expense of meetings and incidentals. This fee shall be fixed from time to time by the Society in General Meeting and shall be in respect of the period from January 1<sup>st</sup> to December 31<sup>st</sup> in each year. The subscription shall be paid by April in any year.
5. Privileges extending to financial members include:
  - (a) Attending all meeting of the Society and of voting on any resolution submitted to such meeting.
  - (b) The invitation of a limited number of guests to Scientific Meetings of the Society.
6. Management of the Societies affairs shall reside in a Committee consisting of the following members, all of whom shall be eligible for re-election.
  - (a) The Chairman to be elected at Annual General Meeting.
  - (b) The Honorary Secretary, who shall also act as Honorary Treasurer and Deputy Chairman as necessary - also to be elected as above.
  - (c) Three other members, to be elected as above.

Decisions made by the Committee in regard to the Societies affairs must be agreed to by a majority of Committee members. Unless otherwise determined, three members personally present shall constitute a quorum. The Secretary and Chairman would be eligible for office for periods not exceeding two years. Committee members would be eligible for periods not exceeding three years.
7. At Annual General Meeting, the Society may nominate Patron or Patrons from time to time.
8. The Funds shall be vested in the Committee and be applied solely towards the promotion of the objects of the Society.
9. Meetings shall consist of (a) Scientific meetings to be held two to four times yearly, at the discretion of the Committee; (b) Annual General Meeting; and (c) other meetings as may be deemed necessary.

Scientific meetings will be preceded by notice of meetings and call for abstracts of papers prior to date of meeting. Only unpublished work is acceptable. The abstracts must be typed and not exceeding 300 words in length. Selection of papers for Scientific meetings shall be decided by the Committee. Copies of Abstracts of Papers will be deposited in the Canterbury Medical Library.

Annual General Meetings shall be held at such time and place as the Committee shall in each year determine. The business shall be (i) to receive the Chairman's report; (ii) to receive the statement of Receipts and Expenditure; (iii) to elect officers and management committee; (iv) to appoint an Honorary Auditor; (v) and other general business. Intention to hold an Annual General Meeting shall be provided in written form, sent to each member at least 28 days prior to Annual General Meeting.

10. Minutes shall be recorded and kept by the Secretary of all meetings of the Society.
11. Alteration of the Constitution may be made at any General Meeting, provided a quorum of financial members is present. For this purpose a quorum shall be 10 financial members of the Society.

Notice of intent to alter the Constitution must be sent to all members 28 days prior to Annual General Meeting or other meeting.

12. Termination of membership of the Society may be made at any time by notice of resignation in writing given to the Secretary. Termination may also be made by the Committee should a subscribing member be in default of payment of subscription 12 months after this is due.